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COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
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www.ladpw.org

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

August 26, 2004

IN REPLY PLEASE

REFER TO FILE: **PM-1**

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**HALL OF JUSTICE REPAIR AND REUSE PROJECT
APPROVE APPROPRIATION ADJUSTMENT
AWARD AGREEMENTS
SPECS. 6649; C.P. 86630
ALL SUPERVISORIAL DISTRICTS
3 VOTES**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER THAT
YOUR BOARD:**

1. Approve the enclosed appropriation adjustment to transfer \$2,725,000 from the Asset Development Implementation Fund to C.P. 86630 for the Hall of Justice Repair and Reuse project.
2. Award and authorize the Director of Public Works to execute an agreement with Nadel Architects Inc. to provide demolition design services for the Hall of Justice Repair and Reuse project for a not to exceed fee of \$895,000 and establish the effective date following Board approval.
3. Award and authorize the Director of Public Works to execute an agreement with Historic Resources Group, LLC, to provide a Historic American Buildings Survey report and monitoring services for the Hall of Justice Repair and Reuse project for a not to exceed fee of \$150,000 and to establish the effective date following Board approval.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On July 20, 2004, your Board authorized and established a Capital Project (C.P. 86630) for the Hall of Justice Repair and Reuse project using the standard capital projects process of design, bid, and build. We propose performing the project incrementally and the recommended actions will allow Public Works to proceed with Phase I, Debris Removal, and Phase II, Interior Demolition Design, of the Repair and Reuse project, as follows:

- I. **Debris Removal** - using an existing Job Order Contract, furnishings, movable equipment, files, supplies, and loose debris will be abated, removed, and disposed. This work will remove the fire safety hazards and provide clear access to confirm the existing conditions prior to preparing the interior demolition design documents.
- II. **Interior Demolition Design** - includes preparation of a hazardous materials survey, Historic American Buildings Survey, interior demolition schematic and construction drawings, and specifications. An independent cost estimate of the complete rehabilitation of the building will also be obtained. We will issue a Request for Proposals for Demolition Services, select the most qualified firm, and negotiate their fees. We will also incorporate the terms of the Memorandum of Agreement being negotiated among the County, FEMA, and the State Historic Preservation Office in the interior demolition design and the Environmental Documentation and return to your Board with recommended actions.

The Hall of Justice Project Advisory Committee (PAC) has been briefed on the status of the project and supports the recommendation to proceed as a capital project in incremental phases. The PAC also strongly recommended that a third-party validation of the project costs should be obtained prior to entering into a design contract for the Repair and Reuse project.

The Federal Emergency Management Agency, State Office of Emergency Services, and State Historic Preservation Office are currently reviewing the schematic documents. Their review will result in a Memorandum of Agreement that will be incorporated in the environmental finding for the project.

Implementation of Strategic Plan Goals

This project meets the County's Strategic Plan Goals of Service Excellence and Fiscal Responsibility by investing in public infrastructure.

FISCAL IMPACT/FINANCING

The preliminary estimate of cost for the demolition phase of the project is approximately \$14,000,000, including the enclosed appropriation of \$2,725,000 for debris removal, design services, consultant services, cost estimating, County services, and a contingency.

The Project Schedule for Phases I and II and the Budget Summary are included in Enclosure A.

Upon approval by your Board of the enclosed appropriation adjustment, sufficient funds will be available in the Fiscal Year 2004-05 Capital Projects Budget, Hall of Justice Repair and Reuse project, Capital Project 86630, to encumber the agreements with Nadel Architects and Historic Resources Group and for consultants services and County labor.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A Board-approved JOC and existing as-needed contracts will be used for (1) debris removal; (2) hazardous materials survey, specifications for hazardous materials abatement, and monitoring the abatement work; and (3) preparation of a project cost estimate.

On October 22, 2003, the Chief Administrative Officer authorized an agreement with Nadel Architects to provide assistance in the environmental review process and FEMA comparative analysis based on their schematic design. The consultant has proposed additional fees of \$895,000 to cover the cost of preparing interior demolition schematic and design documentation and providing construction administration services during demolition in order to complete Phases I and II of the project.

On June 1, 1999, the Chief Administrative Officer authorized an agreement with Historic Resources Group to monitor conformance with historic preservation standards and regulations during design and construction of the project. The consultant has proposed additional fees of \$150,000 to cover the cost of preparing the Historic American Buildings Survey and additional construction monitoring to conform with the requirements of the State Office of Historic Preservation.

A standard agreement, in the form previously approved by County Counsel, will be used for the architectural and historic preservation consultant contracts. The standard Board-directed clauses that provide for termination of services, renegotiation, hiring qualified displaced County employees, GAIN/GROW, Safely Surrendered Baby Law, Contractor Employee Jury Services Program, and Child Support Compliance will be included.

In the event the project does not proceed to completion, the County may opt to "mothball" the building which will require other actions to be taken and additional costs without the benefit of FEMA funding.

ENVIRONMENTAL DOCUMENTATION

Awarding these agreements will have no environmental impact. The appropriate environmental documentation will be completed prior to returning to your Board to request authorization to proceed to the Phase III demolition work.

CONTRACTING PROCESS

Nadel Architects was selected by the County through a competitive process after the Northridge earthquake to prepare the Architectural and Engineering Report for the Hall of Justice which was used in the negotiations with FEMA to obtain funding for the repair and seismic retrofit of the Hall of Justice. Nadel Architects was subsequently selected by the Hall of Justice Associates as their architect of record for the project.

Nadel Architects is currently the architect of record for the Hall of Justice and their familiarity with the original project will reduce the time required to complete the project compared to selecting and using another firm. Nadel Architects will be providing staff familiar with the work completed to date.

Nadel Architects has agreed to provide the services for a total not to exceed fee of \$895,000 for Phase II (Demolition Design) and III (Demolition). The contract administration portion of the fee will be billed during the demolition phase and only after your Board's authorization to proceed with demolition. The negotiated fee has been reviewed by Public Works and is considered reasonable for the scope of work.

Historic Resources Group has agreed to provide services under Phase II (Demolition Design) and III (Demolition) for a total not to exceed fee of \$150,000. The construction monitoring portion of the fee will be billed during the demolition and construction phases and only after your Board's authorization to proceed with demolition and construction.

The Honorable Board of Supervisors
August 26, 2004
Page 5

The negotiated fee has been reviewed by Public Works and is considered reasonable for the scope of work.

On February 3, 2004, your Board approved awarding and authorized the Director of Public Works to execute an as-needed geotechnical engineering and construction materials testing and inspection services agreement with MACTEC Consulting and Engineering, Inc., for a not to exceed fee of \$1,500,000. The hazardous materials survey, testing, and monitoring negotiated fee has been reviewed by Public Works and is considered reasonable for the scope of work. Work Orders will be issued for a not to exceed fee of \$210,000.

Public Works has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to this construction contract, as this contract is for non-Proposition A services.

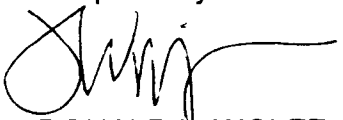
IMPACT ON CURRENT SERVICES (OR PROJECTS)


None.

CONCLUSION

Please return one adopted copy of this letter to the CAO (Capital Projects Division) and Public Works.

Respectfully submitted,


for DONALD L. WOLFE
Interim Director of Public Works


DAVID E. JANSSEN
Chief Administrative Officer

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Enc.

cc: Auditor-Controller
County Counsel
Department of Public Social Services (GAIN/GROW Program)
Office of Affirmative Action Compliance

August 26, 2004

ENCLOSURE A

**HALL OF JUSTICE REPAIR AND REUSE
APPROVE APPROPRIATION ADJUSTMENT
AWARD AGREEMENTS
SPECS. 6649; C.P. 86630
ALL SUPERVISORIAL DISTRICTS
3 VOTES**

I. PROJECT SCHEDULE

Phase	Project Activity	Scheduled Completion Date
I	Debris Removal	12/17/04
II	Interior Demolition Design	02/04/05
III	Interior Demolition	TBD
IV	Rehabilitation Design	"
V	Bidding Rehabilitation Work	"
VI	Rehabilitation Adaptive Reuse Construction	"
VII	Tenant Improvements	"
VIII	Move In/Start Up/Close Out	TBD

II. PROJECT BUDGET SUMMARY

Budget Category	Proposed Phase I & II Budget
Phase I Debris Removal	\$ 500,000
Phase II Interior Demolition Design	
Plans and Specifications	\$ 895,000
Consultant Services	
Hazardous Materials Survey/Monitoring	\$ 210,000
HABS Survey	\$ 150,000
Cost Estimating	\$ 75,000
Subtotal	\$ 435,000
Miscellaneous Expenditures	\$ 23,000
County Services	\$ 628,700
Contingency	\$ 243,300
Total Budget	\$ 2,725,000

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. No. 060

DEPARTMENT OF CHIEF ADMINISTRATIVE OFFICE

Aug. 24, 2004

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2004-05

3 - VOTES

SEE ATTACHED

JUSTIFICATION:

The appropriation adjustment is necessary to increase appropriation and revenue for the Hall of Justice - Repair and Reuse Project (Capital Project No. 86630) funded by the Asset Development Implementation Fund.

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF
ADMINISTRATIVE OFFICER FOR—

ACTION

✓

RECOMMENDATION

AUDITOR-CONTROLLER

BY

John J. Smith

No. 2A

AUG. 24 2004

APPROVED AS REQUESTED

AS REVISED

August 26 2004

John J. Smith

CHIEF ADMINISTRATIVE OFFICER

APPROVED (AS REVISED):
BOARD OF SUPERVISORS

19

BY

DEPUTY COUNTY CLERK

SEND 6 COPIES TO THE AUDITOR-CONTROLLER

Appropriation Adjustment

FY 2004-05

3 - votes

FINANCIAL SOURCES

Capital Projects/Refurbishments
Various Capital Projects
Hall of Justice
Repair and Reuse Project
Operating Transfer In/CP
A01 - CP - 86630 - 9919
\$2,725,000 Increase Revenue

FINANCIAL USES

Capital Projects/Refurbishments
Various Capital Projects
Hall of Justice
Repair and Reuse Project
Building and Improvements
A01 - CP - 86630 - 6014
\$2,725,000 Increase Appropriation

JUSTIFICATION:

The appropriation adjustment is necessary to increase appropriation and revenue for the Hall of Justice – Repair and Reuse Project (Capital Project No. 86630) funded by the Asset Development Implementation Fund.

BA #24

Aug. 24, 2004



COUNTY OF LOS ANGELES

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ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE

REFER TO FILE: **PM-1**

August 31, 2004

TO: Each Supervisor

FROM: Donald L. Wolfe
Interim Director of Public Works

**HALL OF JUSTICE REPAIR AND REUSE PROJECT
APPROVE APPROPRIATION ADJUSTMENT
AWARD AGREEMENTS
SPECS. 6649; C.P. 86630; ALL DISTRICTS
BOARD AGENDA DATE: SEPTEMBER 7, 2004**

Attached is a fact sheet summarizing the main points to be covered in the Board letter we filed for the September 7, 2004, agenda recommending that your Board approve an appropriation adjustment, award an agreement with Nadel Architects Inc. to provide demolition design services, and award an agreement to Historic Resources Group, LLC, to provide a Historic American Buildings Survey report and monitoring services for the Hall of Justice Repair and Reuse project.

AR:ma

U:\courts\Hall of Justice\Board Letters\HOJ Demo-fact sheet081004.doc

Attach.

cc: Supervisor Gloria Molina
Supervisor Yvonne B. Burke (Chuck Bookhammer)
Supervisor Zev Yaroslavsky (Maria Chong-Castillo)
Supervisor Don Knabe (Curt Pedersen)
Supervisor Michael D. Antonovich (Paul Novak)
Chief Administrative Office (John Edmisten, Cheryl Fuerth)
Executive Office

FACT SHEET

HALL OF JUSTICE REPAIR AND REUSE PROJECT APPROVE APPROPRIATION ADJUSTMENT AWARD AGREEMENTS SPECS. 6649; C.P. 86630; ALL DISTRICTS BOARD AGENDA DATE: SEPTEMBER 7, 2004

REQUEST

We are recommending that the Board approve an appropriation adjustment to transfer \$2,725,000 from the Asset Development Implementation Fund to C.P. 86630, award an agreement with Nadel Architects Inc. to provide demolition design services for a not to exceed fee of \$895,000, and award an agreement with Historic Resources Group, LLC, to provide a Historic American Buildings Survey report and monitoring services for a not to exceed fee of \$150,000 for the Hall of Justice Repair and Reuse project.

The project will proceed in phases, Phase I for debris removal and Phase II for demolition design. Debris removal will be accomplished through the use of an existing Job Order Contract and will consist of removing furnishings, moveable equipment, files, and loose debris throughout the building. Phase II will consist of preparing a hazardous material survey, Historic American Buildings Survey report, interior demolition drawings and specifications, and obtaining an independent cost estimate of the complete rehabilitation of the building.

JUSTIFICATION

On July 20, 2004, the Board authorized and established C.P. 86630 for the Hall of Justice Repair and Reuse project using the standard capital projects process of design, bid, and build. This project will proceed incrementally and approving the recommended actions will allow Public Works to proceed with Phases I and II.

FINANCING

The preliminary estimate of cost for the demolition phase of the project is approximately \$14,000,000, including the recommended appropriation of \$2,725,000, that includes the cost for design services by Nadel Architects, the Historic American Buildings Survey report and monitoring by Historic Resources Group, debris removal, cost estimating, and County services.

PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Phase I Debris Removal	12/17/04
Phase II Interior Demolition Design	02/04/05
Phase III Interior Demolition	TBD
Phase IV Rehabilitation Design	TBD
Phase V Bidding Rehabilitation Work	TBD
Phase VI Rehabilitation and Adaptive Reuse Construction	TBD
Phase VII Tenant Improvements	TBD
Phase VIII Move-In/Start Up/Close Out	TBD